

*City of*  
**SACRAMENTO**  
Police Department

SAMUEL D. SOMERS JR.  
Chief of Police

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October 22, 2013  
Via electronic mail and United States Postal Service

MuckRock News  
Department MR 8118  
PO Box 55819  
Boston, MA 02205-5819  
Email: 8818-66556238@requests.muckrock.com

RE: Freedom of Information Request: Drone Documents (Sacramento Police Department)

Dear Mr. Musgrave:

On October 16, 2013, the Sacramento Police Department received and reviewed your electronic mail request for drone documents categorized by the following: (1) Acquisition Documents; (2) Equipment Logs; (3) Policy Documents; (4) Training Documents; and (5) Usage Documents. The request seeks responses to each of the categories and specific items identified within those categories.

Accordingly, the Sacramento Police Department responds as follows:

1) Acquisition Documents

- i) Requests for proposals, proposals/quotes submitted by vendors, contracts, leases, budget requests, project/equipment budgets, cost allocations or reimbursements for the purchase of drone equipment.

Response: The Sacramento Police Department has no documents responsive to this request.

- ii) Grant applications and award letters for drone equipment purchases.

Response: The Sacramento Police Department has no documents responsive to this request.

- iii) Insurance contracts for all drone equipment.

Response: The Sacramento Police Department has no documents responsive to this request.

- iv) Communications (including electronic communications) between the agency head or agency quartermaster (or individual responsible for equipment purchases and maintenance) and drone vendors, manufacturers or retailers.

Response: The Sacramento Police Department has no documents responsive to this request.

- v) Communications (including electronic communications) between the agency head and agency quartermaster (or individual responsible for equipment purchases and maintenance) regarding acquisition, lease or use of drone equipment.

Response: The Sacramento Police Department has no documents responsive to this request.

- vi) Communications (including electronic communications) between the agency head and the governor, mayor and city/town manager regarding the acquisition of drones.

Response: The Sacramento Police Department has no documents responsive to this request.

- vii) Applications (including all components and support documentation) for Certificates of Waiver/Authorization (COA) from the Federal Aviation Administration, as well as COA grant notifications and final agreement.

Response: The Sacramento Police Department has no documents responsive to this request.

- viii) Contracts for services related to drones, such as data storage, data analysis, image storage, image analysis, video storage, video analysis, operation, maintenance.

Response: The Sacramento Police Department has no documents responsive to this request.

## 2) Equipment Logs

- i) Inventories/logs/lists/databases of all drones owned, leased or operated by or for the agency.

Response: The Sacramento Police Department has no documents responsive to this request.

- ii) Maintenance logs for all drones owned, leased or otherwise operated by or for the agency.

Response: The Sacramento Police Department has no documents responsive to this request.

## 3) Policy Documents

- i) Policies, guidelines, protocols, manuals and/or instructions on the use/operation of drones and usage of data, images and video obtained from drone flights.

Response: The Sacramento Police Department has no documents responsive to this request.

- ii) Communications from the agency head, quartermaster (or individual responsible for overseeing equipment purchases and maintenance) on approved uses for drones.

Response: The Sacramento Police Department has no documents responsive to this request.

- iii) Memorandums of understanding (MOUs), memorandums of agreement (MOAs) or any other agreements or contracts with other government agencies, private corporations, organizations or individuals to share drone equipment, data, images or video or to operate drones on behalf of the agency.

Response: The Sacramento Police Department has no documents responsive to this request.

#### 4) Training Documents

- i) Curriculum used to train drone operators and observers.

Response: The Sacramento Police Department has no documents responsive to this request.

- ii) Training log for all drone operators and observers.

Response: The Sacramento Police Department has no documents responsive to this request.

- iii) Certification of training completion for all drone operators and observers.

Response: The Sacramento Police Department has no documents responsive to this request.

- iv) Contracts, purchase orders, budget requests or reimbursement orders for training sessions for all drone operators and observers.

Response: The Sacramento Police Department has no documents responsive to this request.

#### 5) Usage Documents

- i) Flight logs for all drone flights, including training flights.

Response: The Sacramento Police Department has no documents responsive to this request.

- ii) Flight logs transmitted to the Federal Aviation Administration pursuant to Certificate of Waiver/Authorization (COA) requirements.

Response: The Sacramento Police Department has no documents responsive to this request.

- iii) Reprimands relating to drones, including misuse of equipment and failure to properly maintain equipment.

Response: The Sacramento Police Department has no documents responsive to this request.

Sincerely,



Tammy Jones  
Sacramento Police Department  
Government Affairs Unit  
tdjones@pd.cityofsacramento.org

cc: Michael Fry, Deputy City Attorney

*The Mission of the Sacramento Police Department is to work in partnership with the Community to protect life and property, solve neighborhood problems, and enhance the quality of life in our City.*